



PARENT/GUARDIAN INFORMATION PACKET

City Camp Young Leaders

Dear Parent(s)/Guardian(s),

We are delighted to welcome your campers to ECC this summer! We will do everything we can to ensure that they experience new relationships, fun, and personal growth during their time here. The following information will help you to prepare for camp and know what to expect! If you have any questions, please feel free to call our camp office at 401-568-4055.

Please label camper's clothing/items to ensure it's safe return!

CAMP REGISTRATION:

- Registration takes place **Sunday between 3:30pm and 5:30pm.**
- When you arrive:
 - Leave your bags in the car
 - Bring all medications with you to be given to the Nurse
- A lice check and brief health screening will take place as part of the registration process.
- You'll be able to drive to the cabin to drop off bags after registration is complete.

CAMP FEES:

- To expedite the registration process, please pay all camp fees prior to your arrival at camp.
- If you need scholarship assistance, please call Sara at 401-568-4055 prior to registration day.

END OF CAMP:

- Camp ends on **Friday at 5pm.**

FORMS:

- All online forms must be completed prior to registration day.
- To speed up check-in please e-mail, mail, or fax (401) 568-7805 us a copy of your camper's most recent physical to the office prior to the start of camp.

MEDICATION AT CAMP:

- All over the counter and prescription medication brought to ECC must be administered by our camp nurses.
- **All medication must be given to our Nurses during registration in the original packaging with prescription information included on the container.**

PARENT/GUARDIAN NOTIFICATION:

- If we have a concern about a camper's health, we will immediately attempt to make phone contact with the camper's parent/guardian or emergency contact.
- Instances where we will call include repeated need for over-the-counter meds, signs of infection or illness, or obvious need for immediate medical treatment.
- We will also notify parents/guardians if we are having repeated behavior issues, or if one of our core camp rules has been broken.
- Parents/guardians may alert the camp if there are other circumstances under which they would like to be notified.

CAMP RULES ARE AS FOLLOWS

- Respect must be shown for everyone on the property.
- Drugs, alcohol, and weapons are not permitted. If one of these items is found on a camper it will be confiscated and parents/guardians will be called.
- Sexual activity is not permitted.
- Physical violence of any kind is not permitted.
- Bullying is not permitted.
- Cell phone use is not permitted. Repeated use of phones will result in confiscation until the camp session is over.

SPENDING MONEY AND PERSONAL EQUIPMENT:

- Campers may use spending money at our camp store.
- We encourage money to be held in the store as "store credit" so that it is not lost during the week.
- Campers are encouraged not to bring personal sports equipment or other valued belongings that may be lost/damaged.

MAIL:

- We encourage sending your camper mail, it will be delivered by their counselors daily.

CELL PHONES AND ELECTRONICS:

- **Cell phones/electronics are not allowed at camp.**
- We encourage bringing a camera if your camper wants to document their camp experience with photos.

IN CASE OF EMERGENCY:

- If you need to reach the camp staff or get a message to your camper, please call the camp phone at 401-568-4055.
- The director's cell phone is 401-473-8718 in case of extreme emergency.

TRANSPORTATION:

- As part of the City Camp Woonsocket program, the City Camp Woonsocket Coordinator will transport ECC campers to and from St. James Episcopal Church in Woonsocket, RI where they will meet their camper group each day.
- The whole camp will then travel to various field trip locations around the state of Rhode Island.
- ECC contracts with Grey Goose Bus lines for the transport of all campers. The City Camp Coordinator will ride the bus at all times, along with the counselors, to provide appropriate supervision during the bus rides. When the Coordinator is not on the bus another qualified adult appointed by the ECC director will take his or her place.

CITY CAMP PASSENGER RULES:

- The vehicle's driver will carry health forms for all passengers and a cell phone for emergency communication. To participate in CCYL, we must have the required medical and release forms.
- Passengers should remain seated at all times with hands and arms inside the vehicle.
- Noise levels should be such as to not distract the driver. There should be no throwing of objects/disruptive behavior.
- Passengers should enter/leave the vehicle under the direction of a staff member/driver. If the vehicle makes an emergency stop, passengers should follow directions of staff member/driver and use the buddy system if exiting the vehicle.
- When behavior problems arise, camp staff members may choose to pull off the road into a safe area to resolve the problem according to ECC's discipline procedures.
- Any person in a wheelchair will be transported in the appropriate vehicle with all safety mechanisms.

SAMPLE SCHEDULE (subject to change):

- 8:00am: Rising
- 8:30am: Breakfast
- 9:00am: Morning Check in and prayers
- 9:15am: Depart for St. James Church, Woonsocket
- 10:00am-3:00pm: City Camp Program (including Field Trips)
- 3:15pm: Depart St. James for ECC
- 4:00-6:00pm: Free Time
- 6:00pm: Dinner
- 7:30pm: Evening Training, Debrief, and Program
- 9:30pm: Free Time
- 10:30pm: Back to Cabins

CAMP POLICY:

The Diocese of RI prohibits discrimination against or harassment of any person in any of its programs or activities on the basis of sex, gender identity, gender expression, and sexual orientation. The Episcopal Conference Center upholds this policy by honoring all participants and by welcoming transgender youth as campers and staff. To read more about our policies visit www.eccri.org/inclusionpolicy

CAMP GOALS:

At ECC we strive to:

- 1) Help every camper experience joy in a safe and comfortable environment.
- 2) Show each camper the love of God through Christian community.
- 3) Celebrate each individual for who they are, created in the image of God.

We will know we have met those goals if your camper develops new friendships, respects other campers, expresses him or herself in a new way, participates in our common worship, has fun at camp, and leaves feeling more confident about him or herself after camp. Please consider filling out the end-of camp survey we send to you. Let us know how the camp experience has impacted your camper. We hope it is a wonderful and life-changing experience for all our campers! We are so looking forward to sharing the ECC experience with our 2020 campers!

Best,

The Rev. Canon Meaghan Brower, Executive Director